

**SECRET**  
Security Information

27 February 1953

MEMORANDUM FOR: W1, W2, W2b, W3, WPM, WPP

FROM: SR3/Ops. Support

Subject: Case Officer Responsibility prior the submittance  
of POC's and OC's to Staff C.

1. As a result of a conversation between ☐ ☐  
SPB/STC, and the undersigned, the following information is sub-  
mitted for your compliance as a means of expediting Provisional  
Operational Clearances, as well as full Operational Clearances:

- A. Headquarters traces henceforth will include not  
only a name check made in RI, but also checking  
with ☐ ☐ office, Staff C;
- B. Submitting a Green List;
- C. Notifying ☐ ☐ the results of all ☐ ☐ traces;
- D. Notifying ☐ ☐ the results of the Green List  
check;
- E. Although submittance of PRQ Parts 1 and 2 with Car-  
riage and Psychological Assessments is usually suf-  
ficient for receiving clearances, it is nevertheless  
brought to your attention that, should there be any  
derogatory or questionable aspects concerning the  
agent candidate in the Case Officer's files, which  
have not been reflected in reports submitted to  
Staff C, this information should be forwarded to  
Staff C. Usually this will not cause clearances to  
be delayed or cancelled, but will assure the Case  
Officer of having fulfilled his responsibility to  
Staff C, should any future CE implications arise.

2. Your attention, however, is directed to the fact that  
once clearances have been obtained, the Case Officer's responsi-  
bility for furnishing Staff C subsequent questionable information  
on agents or agent candidates ~~is still necessary~~.

still remains.

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SOURCE METHOD EXEMPTION 3B2B  
NAZI WAR CRIMES DISCLOSURE ACT  
DATE 2007

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3. The checking of ☐ files per Para 1A above had been done about a year ago by ☐ office. This procedure, however, is no longer valid, and each Case Officer is now held responsible for submitting the results of this check to ☐ office. As a precautionary measure, it is suggested that any POC's or OC's that have been requested or received where the Case Officer has not made this particular check, he do so presently. As a result of these checks, should there be any derogatory or questionable information on the agent or candidate, it is suggested that these be brought to ☐ attention for appropriate action.

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NWP:gc(26 February 1953)